

NPS 319 Application Process Schedule

The schedule below includes key dates in the grant application process. Fixed calendar dates are displayed in bold font. In some cases date ranges are used to allow for flexibility in scheduling.

- **April 12, 2010:** Optional project pre-application period opens. DEQ asks that all parties who intend to seek funding in 2011 for a proposed project complete and submit a pre-application. The pre-application form can be found at http://www.deq.idaho.gov/Applications/319G/319G_MenuFirst.cfm
- **May 9, 2010:** The pre-application period closes.
- **May 31, 2010:** All pre-application reviews are to be completed by this date. DEQ is to have communicated with project applicants on any questions or comments regarding the proposed project.
- **August 2, 2010:** A complete online application is due to be received at DEQ. Prior to submitting the application the project is to have been discussed before the local Watershed Advisory Group (WAG) and their approval received for the application to go forward for funding consideration.
- **August 9 – September 10, 2010:** DEQ and DMA's (Designated Management Agencies), as needed, complete technical evaluations of each project application. An application must be determined to be technically complete and to otherwise meet all substantive requirements of the program to advance to final review and funding consideration.
- **September 13, 2010:** All qualifying project applications are sent by DEQ to each respective Basin Advisory Group (BAG) Chairman or his/her designee for review.
- **October 1 - 31, 2010:** Each applicant is required to present their project to the respective BAG membership to discuss its merits and answer questions. Afterwards the BAG members will rank each project based on its' regional importance, the amount of funding being requested and other factors.
- **November 6, 2010:** The results of each regional project ranking meeting are summarized and forwarded to each regional BAG Chairman. The respective Chairman or his designee is requested to review all regionally ranked projects for consideration later when project funding decisions are to be made.
- **December 2, 2010:** DEQ water quality staff and the Chairman from each BAG meet in Boise to discuss all previously ranked projects. From this group of projects the delegates will rank in order of priority the projects they recommend be funded in 2011.
- *Mid-January, 2011:* The applications for the funded projects are transmitted to EPA for review and approval of the funding decisions made. EPA's review is expected to be completed in 30 days or less. EPA may provide DEQ with comments, or otherwise choose to intervene on any project application or funding recommendation. If necessary, DEQ will address EPA's comments according to established procedures.
- *Mid-February, 2011:* A complete NPS program grant application package including the list of projects recommended for funding in 2011 is submitted to the DEQ Director for review and approval.
- *Mid-March, 2011:* DEQ will apply to EPA for a 2011 §319 federal grant award to the State of Idaho.
- *June 1, 2011:* DEQ expects to receive its grant obligation letter from EPA. All 2011 project applicants are notified by DEQ in writing of their respective project's funding status. All funded projects must then complete and submit a subgrant development request form to finalize the process of providing funds for the project.

Funding Target and Timeframe

For the 2011 grant funding cycle, up to \$2.24 million is expected to be available to award to project grants. Projects ranging in costs up to \$250,000 can be funded through this program.

Submittal of an optional project pre-application will provide DEQ with information of a general nature on the type, location, and budget of the project being considered. A pre-application also provides DEQ with the opportunity to contact the applicant if there are questions about the proposal, or to provide advice to the applicant on how to enhance or focus the content of the full application, prior to its submittal. The preapplication time frame is from **April 12, 2010 to May 9, 2010**.

The project application period will close on Monday, **August 2, 2010**. Prior to submitting the application the applicant and local DEQ regional office personnel are to coordinate efforts to ensure that the proposed project has been brought before the local watershed advisory group for discussion and approval.

Calendar of 319 Grant Process

July 20, 2010 – 319 Project Presentations for WAG support:

Mid-Snake WAG Meeting – 2:00 PM

Wood River WAG Meeting – 7:00 PM

July 22, 2010 – 319 Project Presentations for WAG support:

Lake Walcott WAG Meeting –7:00 PM

August 2, 2010 - A complete online application is due to be received at DEQ. Prior to submitting the application the project is to have been discussed before the local Watershed Advisory Group (WAG) and their approval received for the application to go forward for funding consideration.

August 9-12, 2010 - EPA/DEQ 319 Project Overview Tour of former 319 projects.

August 9-11 – Pocatello Projects Tour

August 11-12 – Burley-Twin Falls Projects Tour

August 9 – September 10, 2010 - DEQ and DMA's (Designated Management Agencies), as needed, complete technical evaluations of each project application. An application must be determined to be technically complete and to otherwise meet all substantive requirements of the program to advance to final review and funding consideration.

October 1 - 31, 2010 - Each applicant is required to present their project to the respective BAG membership to discuss its merits and answer questions. Afterwards the BAG members will rank each project based on its' regional importance, the amount of funding being requested and other factors.

October 19, 2010, 10:00 – 3:00 PM, IDFG-Jerome Field Office - Upper Snake BAG Ranking