



## St. Maries Woodstove Changeout Homeowner Application

DEQ Internal Use Only  
Program Tracking No.:

The homeowner must be complete all sections of this application. Retain a copy for your records. The Idaho Department of Environmental Quality is not responsible for materials lost in the mail. Review Section V, Homeowner Certification before signing. Submit the signed completed application to:

Ralph Paul  
St. Maries Woodstove Changeout Program  
Idaho Department of Environmental Quality  
2110 Ironwood Parkway  
Coeur d'Alene, ID 83843

For questions regarding the application, contact  
[Ralph.Paul@deq.idaho.gov](mailto:Ralph.Paul@deq.idaho.gov)  
(208) 769-4609

### I. Homeowner Information

Name

Phone number

Physical home address

City

Zip

Is this a mobile or manufactured home?    Yes    No

Mailing address (if different)

City

Zip

Do you own this home?    Yes, Owner    No, Tenant (Tenants cannot apply directly for a stove replacement. Homeowner must complete the application and submit the Homeowner/Tenant Agreement)

If you are the owner, do you rent out this property?    Yes    No

If yes, you are required to fill out the Homeowner/Tenant Agreement specifying that you will be responsible for training and supervising your tenants to ensure proper operation of the replacement appliance. Submit a signed Homeowner/Tenant Agreement with this application.

Residency Verification:    Utility Bill    Driver's License    Other  
(choose one)

Submit a copy of the document that you are using for residency verification with the application.

## II. Existing Appliance Information

Make \_\_\_\_\_ Model \_\_\_\_\_

Year manufactured (if known) \_\_\_\_\_

How many wood-heating appliances are on your property?

1          2          3          Other

If you have more than one wood-heating appliance at your property, are any used to heat outbuildings?

Yes          No          If yes, how many?

In a typical heating season, how many cords of wood do you typically burn?

Do you keep all wood burned in a typical heating season covered and dry?    Yes          No

What percent of wood burned in a typical season is currently used in the stove to be replaced?          100%          75%          50%          Other

If burning wood, how is it obtained?          Cut          Purchased          Both

If cut, how many months do you season your wood before burning?

Is your wood-heating appliance used as a primary source of heat?          Yes          No

What other sources of fuel are available for heating your home (check all that apply):

Oil          Electricity          Propane          Other

What new heating appliance are you interested in?

EPA-certified woodstove or insert          EPA-certified pellet stove or insert

Propane stove or insert

## III Photo and Residency Verification Documentation

Include the following photos of your existing wood-heating appliance and residency verification document with your application.

Photo of current EPA certification tag (if present)

Photo of name plate (model) (if present)

Photo of front view of wood stove or insert (installed in home)

Document used for residency verification

#### IV. Income Verification

The St. Maries Woodstove Changeout Program is primarily aimed at assisting economically distressed residents of the St. Maries woodstove changeout area by replacing their existing non-EPA-certified woodstove. Income level will be used to determine the homeowner's eligibility for Phase 1 of the program. Refer to the St. Maries Woodstove Changeout Homeowner Application Information Sheet for additional information about the eligibility for Low Income qualification.

Will you be applying for a low-income rebate for the woodstove changeout program?

Yes                      If no, go to Section V.

If Yes, eligibility is determined and verified by the Community Action Partnership (CAP) using the following criteria:

- Homeowners with household incomes below the Health and Human Services Poverty Guidelines (i.e., Federal Poverty Level) at the 200% level (Table 3 in the information sheet).

You will be given instructions on how to verify your income with CAP after your application is reviewed.

#### V. Applicant Certification

By checking the boxes and signing below, I certify the following under the penalty of perjury:

My existing woodstove or pellet stove is currently located at the physical address provided above. It is operable and regularly used.

I understand that if my old woodstove is EPA-certified, as indicated by the certification label on the unit, I will not be eligible for the Alternative Energy Device Tax Deduction (Idaho Code §63-3022C).

I understand that DEQ does not warranty any devices purchased under this program, including, but not limited to the quality, functionality, or satisfaction of the device. Any and all warranties are through the stove manufacturer and installer.

I understand that the new device must be installed by a DEQ-participating vendor and HVAC-licensed installer.

I will operate the replacement device according to the manufacturer's instructions.

I understand that providing false information on this application constitutes fraud and will include, but not limited to, disqualification from participating in this program and from future changeout programs.

I understand that DEQ will be held harmless from any and all liability, claims, damages, costs, expenses, and actions, including reasonable attorney fees, caused by or that arise from the negligent or wrongful acts or omissions of the participating vendor, its employees, agents, or subcontractors under this agreement that cause death or injury or damage to property or arising out of a failure to comply with any state or federal statute, law, regulation, or act. Participant shall have no indemnification liability under this section for death, injury, or damage arising solely out of the negligence or misconduct of DEQ.

I certify the statements and information in this homeowner application are true, accurate, and complete (IDAPA 58.01.01.123).

Homeowner's Signature

Date